

Application to prune/remove trees on private land

Ashfield Service Area Leichhardt Service Area Petersham Service Area

About this form:	<p>Use this form to apply for a permit to prune or remove a tree from private land that is protected by the provisions of the following Development Control Plans (DCP) - Section 2.20 Tree Management (Marrickville), Section C1.14 (Leichhardt), and Tree Preservation Policy (Ashfield).</p> <p>Council will only consider this application if you are the owner or have obtained the written consent of the owner of the property in which the tree/s stand. If you are having difficulty in communicating with the owner of the property regarding a tree issue the Community Justice Centre may provide you with free mediation. Contact them on 1800 990 777.</p>
How to complete:	<p>Please complete all sections. Failure to do so may result in the rejection of your application or delays in the determination of your application. Application fees can be found at: www.innerwest.nsw.gov.au/feesandcharges</p> <ol style="list-style-type: none"> 1. Ensure that all fields have been filled out correctly. 2. Once completed, please refer to the lodgement details section for further information.

NOTE: If you are seeking removal of a tree that has been required to be retained in a development consent condition you will need to apply for a Section 4.55 amendment to your development consent (do not use this form). To find out who to speak to regarding this please contact Council's Customer Service Centre on 9392 5000

Property / site details Please tick if a qualified arborist has said that this application is urgent

Please list all properties subject to this application

Unit/ Street No.		Street Name	
Suburb		Postcode	
Lot		DP/SP	

Lot and DP numbers can be found on Council's Rates Notice

Has a current or active Development Application or Complying Development been lodged for this property?
 No Yes

Development Application Number/s.....

Has the retention of the tree/s been the subject of a condition of a Development Consent issued by Council within the last 5 years? No Yes - If yes refer to note 2 above.

Is this the first application for this tree? Yes No Last Application Date/s.....

Is the application for Tree Removal within a Heritage Listed property or in a Heritage Conservation Area (HCA)? (Information available from Council's website at www.innerwest.nsw.gov.au or for viewing at one of Council's Administration Centres.) If so a Development Application is required, do not use this form.

Applicant's details

Please print clearly and give all contact details. If the applicant is a company, proof the company is a legal entity must be given, either by company seal or company letterhead. If the application is on behalf of a Body Corporate, details should be provided for a representative eg Secretary or Managing Agent.

Title			
Family or Company Name			
Given Name		Contact person (if company)	
Note: before this application can be lodged at least one of the methods of contact below must be supplied			
Postal/Business Address			
Phone No		Mobile	
Email			

Applicant's declaration

I declare that the information provided in this application is true and correct at the time of signing and that the owner of the tree/s has been informed of this application. I have read and understood Part 5 of this form and authorise Council officers to access my land to carry out inspections for the purposes of determining this application.

Given Name			
Family Name			
Applicants signature:		Date:	____ / ____ / ____

Owner/s details

Details as Above <input type="checkbox"/> (Please tick if same as Applicant)			
Family Name/Company Name			
Given Name			
Postal Address		Postcode	
Phone No		Mobile	
Email			
Owners Signature			

Owner/s consent

ALL registered owners of the site must sign this application form. Without owner consent Council will not accept the application. If the site is owned by a company the onus is on the company to ensure that the correct number of directors sign the application. It is also the company's responsibility, including sole director companies, to use the company seal, if the company rules stipulate its use, or alternatively provide authorisation by way of company letterhead. Strata bodies must use the strata seal, if the strata rules so stipulate, or provide authorisation on letterhead.

Council will not accept this application without correct and complete owner/s consent.

As owner/s of the site to which this application relates, I/we/this company consent/s to the lodgement of this application. I also give consent for authorised Council officers to enter the land to carry out inspections. I agree to abide by any conditions, including conditions to undertake replanting, imposed as part of Council's determination of this application.			
Family / Corporation / Company Name (If company, company seal to be affixed)			
Given Name		ACN (if corporate entity)	
Postal Address		Postcode	
Phone No		Mobile	
Email			
Signature			Company Seal Yes <input type="checkbox"/> No <input type="checkbox"/>
Date	Authorisation by Company letterhead attached		
If you are signing on the owner's behalf, please state the nature of your legal authority and attach full documentary evidence eg Power of Attorney.			
Company/Strata Stamp or Seal:			

Property access details

Access to your property may be required by inspecting officers of Council in order for them to process your application. By the submission of this application or by authorising its submission by another person/s it is assumed you are giving approval of entry to your property to Council staff. Access may be made in your absence.

Is it necessary for someone to be present to allow access No Yes - Who do we contact?

Contact Person.....

Contact Number.....

Are there any dogs or security measures we need to know about? No Yes - Please specify below:

.....

Proposed work details

NOTE: This application covers up to five (5) trees on one lot. Additional trees are charged as per fees and charges.

Please tick appropriate box(es) and provide a written description. To assist in the identification of trees to be assessed, please mark the tree/s at the property with a ribbon/rope or non-permanent marking and number each tree to correspond with the information below.

Tree 1

Location on property: Front Rear Side of property **Proposed Works:** Pruning Removal

Tree species/Common name (if known):

Reason for pruning/removal:

Tree 2

Location on property: Front Rear Side of property **Proposed Works:** Pruning Removal

Tree species/Common name (if known):

Reason for pruning/removal:

Tree 3

Location on property: Front Rear Side of property **Proposed Works:** Pruning Removal

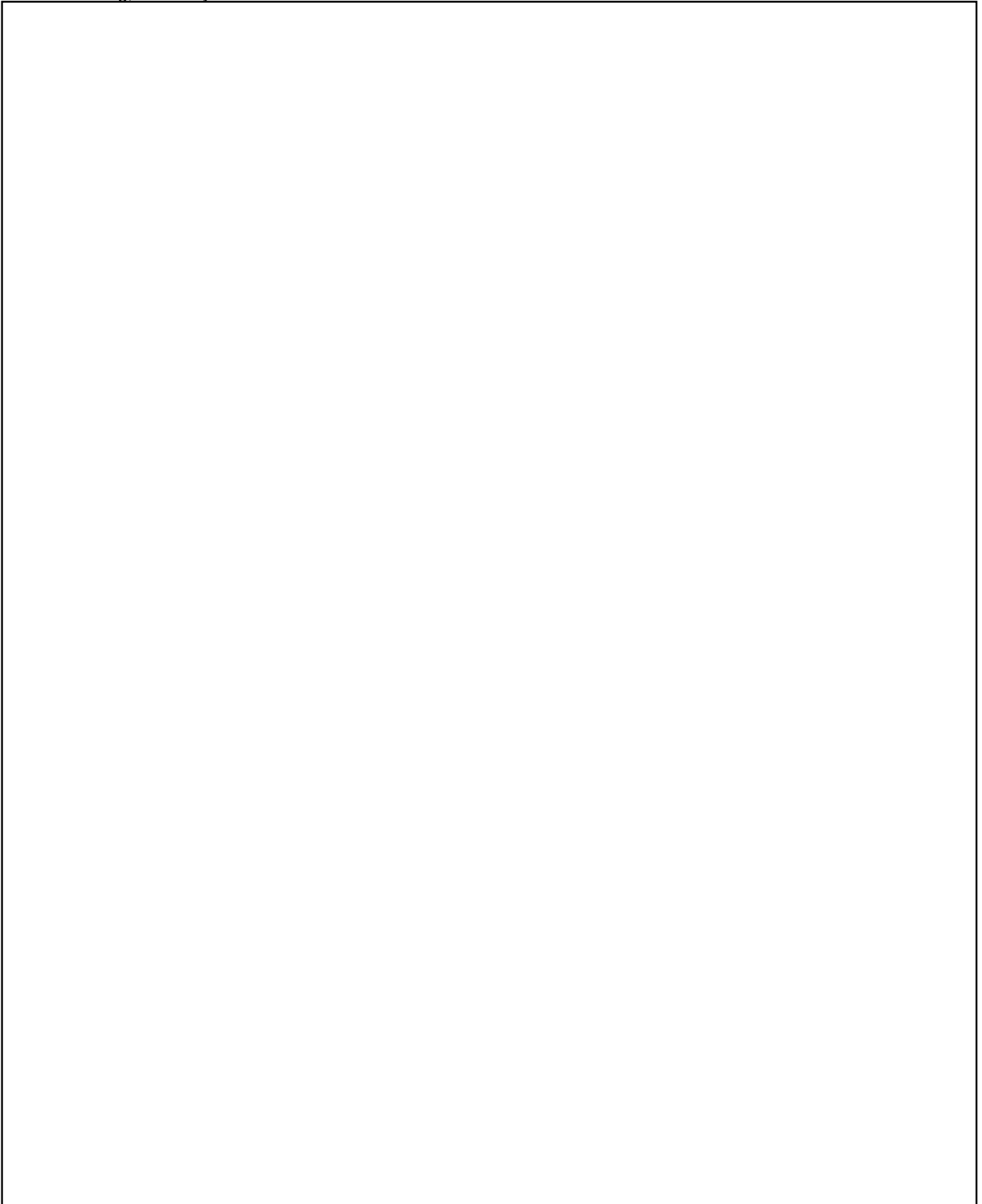
Tree species/Common name (if known):

Reason for pruning/removal:

N/B If you are applying for more than 3 trees please attach additional tree details on a separate sheet

Site diagram

Please provide sufficient details to locate tree/s within the site. Label tree/s numerically & locate property boundaries, main dwelling, driveway and include street names.



Privacy statement

This form contains personal information of a person/s making an application to Inner West Council. The requested information assists Council staff to respond to the applicant/s. The supply of information is voluntary. If you do not provide the requested information, Council may not be able to respond to / progress your application. The information will be retained in Council's record keeping system. Information held by Council is not made publicly available unless there is an overriding public interest to do so under the Government Information (Public Access) Act 2009 (GIPA Act) and in accordance with section 18(1)(b) of the NSW Privacy and Personal Information Protection Act 1998. For more information about your privacy please contact Inner West Council on (02) 9392 5000 and ask to speak with the Privacy Officer. Alternatively, you may email Council at council@innerwest.nsw.gov.au or write to us at P.O. Box 14, Petersham, NSW 2049.

How to lodge

Lodging an application requires a completed application form.
All relevant information and the payment of the required fee (where a fee applies).
Application will be checked at lodgement to ensure the required information is provided.

Incomplete/illegible applications will not be accepted and will be returned to you.

Lodge by email: council@innerwest.nsw.gov.au

Lodge in person: Inner West Council's Customer Service Centres:

- Ashfield – 260 Liverpool Road Ashfield.
- Leichhardt – 7-15 Wetherill Street Leichhardt.
- Petersham – 2-14 Fisher Street Petersham.

Opening hours: Monday-Friday, 8:30am-5:00pm
www.innerwest.nsw.gov.au/ContactUs

Cashiering: 8:30am to 4:30pm.

Lodge by mail: Inner West Council, PO Box 14, Petersham NSW 2049

Fees and charges: Find fees and charges on the Council website: www.innerwest.nsw.gov.au/FeesAndCharges

Cheques are to be made payable to: Inner West Council

Credit card: Please use the Inner West Council credit card payment form.

Office use only

Checked by officer:		Receipt number:	
Date:		Amount paid:	\$
Record number (if applicable):		Cashier code:	
Customer number (only for CRM related forms):		Initial of officer:	